



**CATHOLIC CHARITIES OF SOUTHEAST TEXAS, INC.  
PARISH SOCIAL MINISTRY**

**Catholic Campaign for Human Development  
Local Grant Funding Criteria**

Through the generosity of the parishioners of the Diocese of Beaumont, the Catholic Campaign for Human Development (CCHD) provides grant funding to local community organizations. The CCHD is not a program of Catholic Charities of Southeast Texas. However, the Parish Social Ministry Program of Catholic Charities of Southeast Texas administers the efforts of CCHD within the Diocese of Beaumont. Grants are based on the availability of funds for projects, which operate within the bounds of the moral teachings of the Catholic Church.

All groups seeking funding must be non-profit 501(c) 3, operating within the nine counties which constitute the Diocese of Beaumont, Chambers, Hardin, Jasper, Jefferson, Liberty, Newton, Orange, Polk, and Tyler Counties.

Grants will not be awarded to individuals. **Organizations seeking funding need not be Catholic to apply.** Organizations that are awarded funding may only be funded for a maximum period of three consecutive years. The CCHD Diocesan Committee makes final decisions. All grant awards and disbursements are contingent upon meeting certain conditions and signing a *Grant Agreement*. Organizations that are funded will be required to submit timely reports on the use of the funds awarded. The funding source reserves the right to conduct pre-award visits to prospective grantees.

A complete application is composed of the following items. Those listed under item #1 should be copied to your local computer for completion, and then printed and submitted.

1. A **“Grant Application for Local Funding”** Form. This fillable PDF form should be completed, printed, and signed. An original signature is required. The **“Board Member Profiles”** form (also a fillable PDF form) must be attached to the application. Use as many pages as necessary. The **“Catholic Campaign for Human Development – Proposed Budget”** (an Excel Document) must also be attached to the application, along with a narrative explanation of all proposed charges (as a Word Document). Please call should you need the budget document in another format.
2. Certification of your non-profit status by the Internal Revenue Service.
3. A description of your agency and its experience in operating programs. Also, please include an agency brochure or fact sheet.
4. A narrative description of your proposed project. The items to be included are listed on page 2 of the “Grant Application for Local Funding”.

**Application Deadline is Monday, April 16, 2018 at 5:00 pm.**

Completed Application with Original Signature (and 6 copies) must be sent to:

Catholic Charities of Southeast Texas, Inc.  
Parish Social Ministry  
Coquese Williams, Director  
2780 Eastex Freeway; Beaumont, TX 77703  
(409)924-4415



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CCHD funding is available in two categories, **COMMUNITY DEVELOPMENT**, and **ECONOMIC DEVELOPMENT**. Criteria and guidelines follow.

### **Community Development Projects**

- Groups seeking funding must be working for institutional change, trying to change existing laws, and/or policies which affect the poor: **OR**
- Groups seeking funding must be working to empower people to make reasonable, independent decisions about their lives; **OR**
- Groups seeking funding must be providing services to the poor, which will result in the achievement of changes in laws/policies or decision making powers.

Positive consideration will be given to organizations that work with persons directly experiencing economic or social injustice, i.e. racial or ethnic discrimination, handicapping or disabling conditions, long-term joblessness, and policies which break up poor families and particularly hurt low-income children, economic dislocation, and disinvestment that undermine the ability to meet basic needs for them and their families.

Positive consideration will be given to organizations that create or strengthen existing links to dioceses, parishes, religious communities, priests, deacons, and religious as well as Catholic Charities, schools, and other ministries. Organizations should consider how their activities reach out and involve the Catholic community. Priority will be given to proposals which lead to greater diocesan and parish engagement with activities and participation in organizations which clearly carry out CCHD's mission and foundations.

Positive consideration will be given to organizations that generate cooperation among and within diverse groups, in the interest of a more integrated and mutually understanding society.

Applicants will be evaluated in part by assessing the capacity and track record of the applicant organization. Organizations applying for funding should demonstrate some experience and history related to the activities proposed for implementation. In addition to having a proven record of affecting institutional change, the applicant organization should demonstrate capacity in terms of its ability to raise and manage funds, the experience and involvement of its board members, collaboration with other institutions, and ability to grow its membership.

***The following organizations are not eligible for CCHD Community Development funding:***

1. An organization that engages in political campaign intervention prohibited under section 501(c)(3) of the Internal Revenue Code.
2. An organization that promotes or participates in activities that support principles contrary to Catholic Teaching or work against the USCCB's priorities to defend the life and dignity



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of all human persons, to strengthen family life and the institution of marriage, and to nurture diversity.

3. Organizations with primary focus on direct service (e.g. daycare centers, recreation programs, community centers, scholarships, subsidies, counseling programs, referral services, cultural enrichment programs, direct clinical services, emergency shelters and other services, refugee resettlement programs, etc.)
4. Advocacy efforts where only staff, a few individuals, or middle to upper-income people are speaking for a particular low-income constituency without the direct involvement and leadership of low-income individuals.
5. Organizations controlled by governmental (federal, state, local) bodies.
6. Research projects, surveys, planning and feasibility studies, etc.
7. Individually owned, for-profit businesses.
8. Organizations that would use CCHD money for re-granting purposes or to fund other organizations.

### **Economic Development Projects**

Applicants for Economic Development Projects should describe the type of economic development in which they are interested: real estate initiatives, business incubators and marketplaces; community development financial institution; social purpose enterprise; or worker-owned cooperatives. Please see descriptions below.

***Real Estate Initiatives*** foster both ownership and leadership opportunities for low-income people. They may be for housing, business, commercial, or industrial uses. Legal structures, like community land trusts or limited equity cooperatives, are used to balance asset ownership and ongoing decision-making. Tenants often develop their own assets and participate in governance. The larger community benefits from a productive asset and enhanced civic participation. Typically, permanent affordability is maintained for future tenants and an organizational forum is built for a diverse group of community leaders. Please see attachment for snapshots of real estate initiatives.

***Business Incubators and Marketplaces*** provide a facility and ongoing support for small business development. They bring low-income entrepreneurs into a peer group relationship for the purposes of developing and operating their businesses. The member-businesses may reflect the local culture of the respective community. All businesses benefit from shared services that create efficiency in both planning and operations. Incubator businesses work together until they have reached a level of stability that allows them to leave the facility. Marketplaces rely on peer support and may also incubate businesses, but here, the emphasis is on developing a growing base of customers in one shared location. Please see attachment for snapshots of business incubators and marketplaces.



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**Community Development Financial Institutions**, such as community development credit unions, loan funds, and community banks—commonly known as CDFIs—help low-income people, community-based organizations, and businesses by providing financing for community development. These organizations also often provide technical assistance to help borrowers prepare for loans and maintain their timely repayment. Please see attachment for snapshots of community development financial institutions.

**Social Purpose and Training Businesses** combine on-the-job training with the operation of a profit-making enterprise. These EDIs provide employees with good income and opportunities to develop assets. Their focus is on the development of a business that has an integral, on-the-job training component that may open up the possibility of placement in other mainstream businesses once workers have acquired certain skills. Community-based organizations that work with disadvantaged populations experiencing multiple barriers to employment may develop these businesses to promote participatory control and decision-making. Please see attachment for snapshots of social purpose and training businesses.

**Worker-Owned and Community-Owned Businesses** have ownership and organizational structures that create both income and assets for low-income people. Ownership may be held by workers, a community-based organization, or in a form that combines both. Over the past ten years, most of the applications received by CCHD for this EDI type have focused on paraprofessional healthcare, child care, cleaning, and craft production. In recent years, an increasing number of applications have been presented for temporary employment businesses. Please see attachment for snapshots of worker and community-owned businesses.

### **The program has two main goals:**

1. to support low-income people as they empower themselves through the creation and operation of economic development institutions
2. to develop alternative economic structures that effect equitable access to income and a just balance of individual- and community-held assets.

### **Criteria**

- Applicant organizations must not participate in or promote activities that contradict the moral and social teachings of the Catholic Church and must in no way work against the U.S. Conference of Catholic Bishops' priorities to defend human life and dignity, strengthen family life and the institution of marriage, and foster diversity. For example, applicant organizations that support or promote same-sex marriage, discrimination, capital punishment, abortion, euthanasia, or punitive measures towards immigrants are not eligible for CCHD funding.
- The application must focus on creating or expanding a stand-alone Economic Development Institution (EDI) that will create income and/or assets for low-income people and communities.



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- Members of the poverty group must have a strong voice in the leadership of the applicant organization. At least one-third of those who plan, implement, and make policy for the applicant organization (usually the board of directors) are low-income.
- At least one-half of the intended beneficiaries from the EDI must be low-income.
- A commitment and strategy for ongoing leadership development on the EDI Board of Directors, at least one-third of whose membership is composed of low-income people.
- The applicant must have matching funds for the project—in addition to any in-kind contributions—that are committed to the EDI at a level at least equal to the request for CCHD funds.

### **Eligible Use of Funds**

- CCHD funds may be used for general operating expenses, including staff salaries/training, procurement of technical assistance, board development costs and other overhead costs.
- ***Funds may not be used for capital expenditures (e.g., real estate, vehicles, equipment).***

### **Not Eligible for Funding**

- Organizations whose primary focus is direct service (e.g. job training, business consulting, financial literacy, savings programs, or homeownership education programs by themselves are not eligible). Such services may complement an eligible organization, but they cannot be its primary focus.
- Organizations that intend to re-grant CCHD monies to other organizations.

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